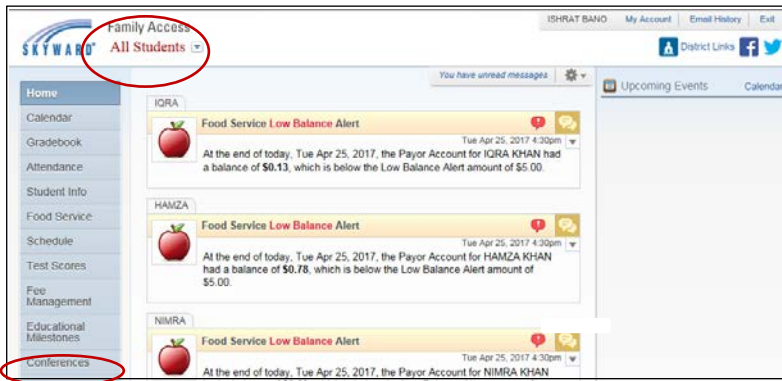
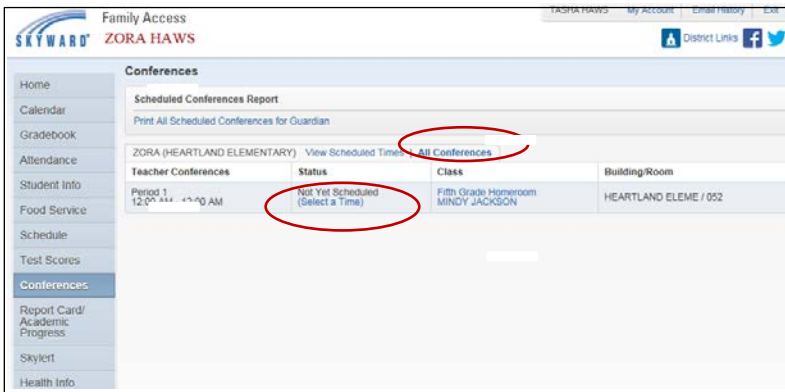


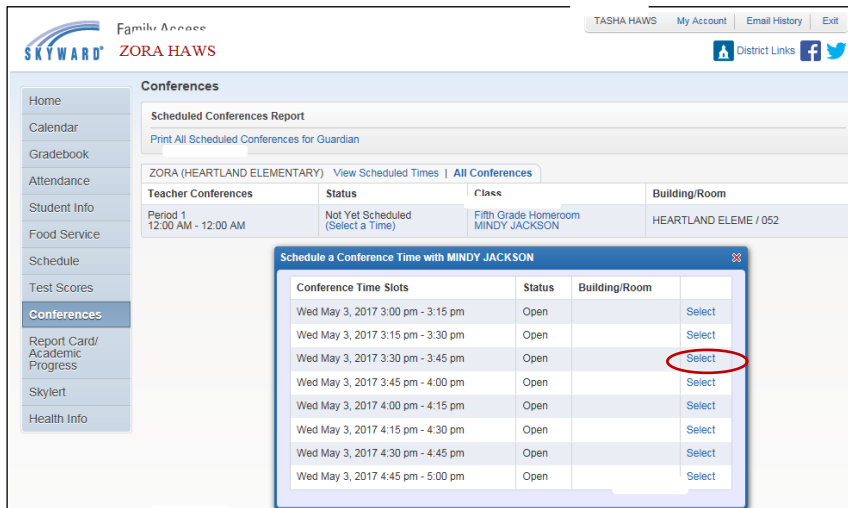
Skyward Parent Teacher Conference Parent Instructions



Login to Skyward Family Access at <http://skystu.jordan.k12.ut.us> If you have more than one student in Jordan District Schools select **All Students**. On the left side click the Conferences button.

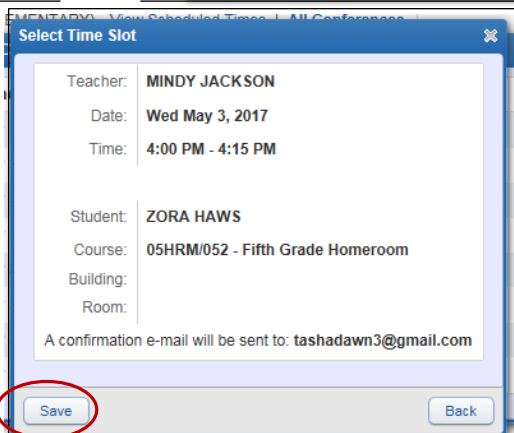


Choose **All Conferences** next to the student's name you wish to schedule a conference for. Click **Select a Time**.



Click **Select** by the desired appointment time.

- Note:
- Only one appointment can be scheduled per teacher per student.
 - If guardians maintain separate households, they must login separately to schedule individual conference times for their student.



A window appears showing the appointment information. Click **Save**.

You will receive a confirmation e-mail. You will also receive a reminder e-mail five days before and two days before your scheduled appointment.

The Scheduled appointment shows on the **All Conferences** tab.

ZORA (HEARTLAND ELEMENTARY) View Scheduled Times All Conferences			
Teacher Conferences	Status	Class	Building/Room
Period 1 12:00 AM - 12:00 AM	Scheduled Wed May 3, 2017 from 4:00 PM - 4:15 PM	Fifth Grade Homeroom MINDY JACKSON	HEARTLAND ELEME / 052