

## **Oquirrh Elementary General PTA Meeting Minutes**

January 15th, 2026

**Members in attendance:** Melissa Baker, Cheyenne Bigelow, Jen Ludlow, Ron Kelly, Laura Rasmussen, Ebony Carter, Erika Hellbusch, Suzanne Paul, Milly Astwood

PTA President Melissa Baker called the meeting to order at 4:37 p.m.

Minutes from our November meeting were reviewed by Cheyenne Bigelow, secretary.

### **Calendar Review**

February 5 - PTA Meeting

11-12 Book Fair & School Shirt Sale

12 - Teacher Dinner

19 - Chik-Fil-A Spirit Night

March 5 - PTA Meeting

23-27 Teacher Appreciation Week

### **PTA Meeting Schedule Changes**

Our monthly PTA meetings will now be held in the library on the first THURSDAY of every month from 4:30-5:30, unless otherwise communicated.

### **Treasurer Report**

- Due to scheduling differences, Mara Jackson is no longer able to serve as Treasurer.
- Thank you Mara for all your hard work!!

\*The executive board agreed to appoint Laura Rasmussen as treasurer.

### **Book Fair**

- We will run the book fair during Parent Teacher Conferences, which are Wednesday from 4:00-8:00, and Thursday from 2:30-6:30
- We will need volunteers for Set up before, taking purchases during, and clean up after.
- Set up Wed. February 11th, hopefully at 2:45
- During February 11th and February 12th to take purchases
- Clean up Thursday February 12th
- We will send out sign-ups on our GroupMe chat for volunteers

### **Teacher Dinner**

- PTA will be providing dinner for the teachers on Thursday February 12th.
- We need to do it early around 3:30. We noted that next year we will plan on doing dinner on the first night, since the teachers are here longer later than they are on the second night.
- D'Andra's work is donating meat and salad again.
- We will use our Harmon's gift cards for rolls, and send out a sign-up for desserts

### **School Shirt Sales**

- We will sell shirts on tables in the hallway of the entrance during Parent Teacher Conferences.
- We need volunteers for set up Wednesday, February 11th 3:00
- Volunteers are also needed during conferences to take purchases
- We decided to offer shirts for \$10 each, with purchases of 2 or more for \$8 each
- Erika will create a poster for the new shirt prices and sale

### **New School Mission and Vision Statement**

- Ms. Ludlow shared the new school mission and vision statement they have been working on, in an effort to get more feedback on the process.
- Mission: Who we are as a school and what is important to us.  
“Our Mission is to provide a safe, inclusive, and nurturing community where every student is challenged to achieve their academic and personal best. Through high-quality instruction and intentional support, we will foster an environment where all learners can achieve meaningful growth.”
- Vision: “We envision a future where every student achieves their academic and personal best, grows with confidence, and leaves our school prepared for lifelong success within and beyond the classroom.”
- It was unanimously well received. The only input was to display it in a more reader friendly way, by including the points of the mission in some kind of a bullet list.

### **Box Tops**

- Milly discussed box tops with the PTA. She signed up to be a Box Top Coordinator, and wanted to talk to the PTA about promoting it to the community. We look forward to sharing this new avenue with parents that will allow them to be able to support the school in a very convenient way. There is an app where you scan your receipt and then any purchases that qualify for box tops will be added to the class that you select. She will bring flyers and we will have teachers pass them out during parent teacher conferences.

### **Other topics briefly discussed**

- Scores for schools are coming out and Oquirrh Elementary had the greatest amount of growth in all of Jordan School District.
- If you have suggestions for improving our safe walking routes for students, (for example: speed bumps in front of the school), send them to Jen by next Thursday and they will bring them up at the next school community counsel meeting.

President Baker thanked all for coming and the meeting adjourned at 5:28pm

Prepared by Cheyenne Bigelow - PTA Secretary