



Now Hiring!

We'd love to welcome new people to our team! Please consider applying, and spread the word that we're looking to hire people for these positions ASAP.

Training provided for all positions.

OFFICE ASSISTANT PT - JOB ID 5502

Office Assistant - 17 hours a week (Set schedule of 2-3 days/wk)
Provide excellent customer service for students, families, and staff
Assist admin assistant with office tasks

INSTRUCTIONAL ASSISTANT II PT (SpEd) - JOB ID 4948

Special Education Resource Assistant - 17 hours a week, M-Th
Assist special education teacher and 25 hour assistant
Teach small groups of students or individuals

CLASSROOM ASSISTANT II PT - JOB ID 4949

2nd Grade Classroom Assistant - 25 hours a week, M-F
Teach Walk to Read Interventions and assist grade level teachers

3rd Grade Classroom Assistant - 25 hours a week, M-F

Teach Walk to Read Interventions and assist grade level teachers

Computer Lab Assistant and Testing Coordinator 25 hours a week, M-Th

Teach computer skills to all K-6 students
(one 25 minute period per class each week)
Assist students in the library for 15 minutes before computers
Help coordinate student testing throughout the year

Walk to Read Substitute - 12 hours a week, flexible schedule

Substitute teach for grade level assistants during Walk to Read intervention times from 9-12, M-F

Attendance Tracker - 12 hours a week, flexible schedule

Track student attendance, help support staff and families to promote individual students' attendance

Family Learning Center Coordinator - 17 hours a week, M-Th

Organize and teach English adult classes for community members
Assist the Family Learning Center preschool teacher and assistant

**Apply at
this link:**



With the exception of the office assistant position, applicants must be highly qualified. This would include one of the following:

- Associate's degree or higher from an accredited college/university; or
- 48 semester hours from an accredited college/university; or
- Pass the ParaPro Assessment

Highly Qualified Information:

<https://employment.iordandistrict.org/hr-connections-highly-qualified/>

Salary Schedules:

<https://employment.iordandistrict.org/competitive-salaries/>